

Munising Downtown Development Authority
Minutes of Meeting
November 14, 2023
Fuzzy Boyak Welcome Center, 8am

Members Present: Dale Immel, Travis Cross, Tom Hall, Rick Bowerman, Mike Nettleton, Cori Cearley, Angela Gerou, Deb Nedeau

Members Absent: Pat Gariepy (e)

Others Present: Kathy Reynolds, Pat Sanderson, Devin Olson, Chris Case, Jason Denman

Call to Order: The meeting was called to order by Dale Immel at 8:00 am.

Approval of Agenda: Travis made a motion to approve the agenda, Rick supported. **The motion passed.**

Public Comment:

a. Event Funding Request: Munising Car Show, Chris Case: The board received the application for the September 13, 2023, car show and results of the car show participant survey. They are requesting funding of \$1,000 and have been advised that the maximum funding is \$500. The request was taken under advisement and a decision will be made at the next meeting.

b. Façade Grant Application: Denman's Hardware, Jason Denman: Denman's Hardware turned in façade grants for all four sides of the building. The applications are currently incomplete and need contractors' estimates. Jason said the building has been unchanged for at least 30-40 years. He plans to have everything done by June 1 for a Grand Reopening. The DDA will need to reopen the program for the 2023/24 fiscal year. Jason will get further information with the necessary estimates and turn them in.

Approval of Meeting Minutes for October 18, 2023: Cori made a motion to approve the minutes as presented, Angela supported. **The motion passed.**

Approval of Bills for Payment:

a. HTC	Phone land line	\$43.06
b. Kathy Reynolds	Cell phone data pkg	\$60.00
c. ALTRAN	Annual Superior St Station Contribution	\$2,237.32
d. Fishbeck	Renovare/Munising Marketplace/ Brownfield Consulting June 2023	\$105.00
e. Display Sales	Bulbs for holiday decorations	\$998.25
f. Denman's Hardware	Tarps & supplies to cover directories	\$58.94
g. Madigan's Hardware	Zip ties, wire, tools for holiday decorations	\$77.10
h. TDS Media Direct	Ad: In-room directory (50/50)	\$150.00
i. Embers Credit Union-CC	Bows & holiday decorations	\$162.68
j. GMBPCD	50% payroll for Madora Sutherland (Oct)	\$758.48

Cori made a motion to approve the bills for payment, Mike supported. **The motion passed.**

Budget:

a. October 2023 Financials: The board received the Oct 2023 financials. No action was needed or taken.

New Business: None

Old Business:

a. Renovare: The County Commission met and voted again and approved the Renovare project. They were contacted by Jeff Hawkins with Fishbeck and asked if they would like to continue working with Jeff/Fishbeck on

the TIF plan for the project going forward. The County declined. The DDA does not currently need to retain Jeff/Fishbeck for the project but could bring Jeff/Fishbeck back in if needed.

b. DDA Parking Lot: Dale discussed the old Bob's IGA building with Joe Norton at Pat's Foods and was told they are not interested in selling the building and do have plans for it. Dale will contact Bob St Amour for another contact higher up with Pat's Foods.

c. Event Funding: Rekindle the Spirit: The GMBPCD requested funding of \$500 for the event on the evening of Nov 30. Cori made a motion to approve \$500 in funding for Rekindle the Spirit, Deb supported. **The motion passed.**

d. Event Funding: Rekindle Grand Giveaway: The GMBPCD requested funding of \$500 for the event that promotes shopping locally and runs for three weeks before Christmas. Travis made a motion to approve \$500 in funding for the Rekindle Grand Giveaway, Deb supported. **The motion passed.**

Other Business: None

Executive Director's Update: Kathy discussed the DDA holiday decorating contest and showed the new traveling trophy (for bragging rights) we have for the contest. Rekindle the Spirit is Nov 30. The holiday lights and decorations are going up this week. Imperial Electric is still working on lights and plugs that are out around town. Kathy and Pat Sanderson will also be decorating Art in the Alley. Kathy has a meeting today with Munising Township regarding three DNR grants they are planning on applying for. Kathy is also speaking at the retired teachers' lunch today. She also has some new UP labor market study information and the Art Alliance economic study and will have recap notes at the next meeting.

City Manager's Report: Devin said they currently have their audit in progress. He also explained that the Sand Point Rd project has been pushed to spring by the contractor.

Round Table Discussion: None

Adjournment: Rick made a motion to adjourn at 8:42 am, Cori supported. **The motion passed.**