

Munising Downtown Development Authority
Minutes of Meeting
October 19, 2022
Fuzzy Boyak Welcome Center, 8am

Members Present: Dale Immel, Mike Nettleton, Debbie Nedeau, Travis Cross, Angela Gerou, Rick Bowerman, Pat Gariepy, Tom Hall

Members Absent: Cori Cearley (e)

Others Present: Kathy Reynolds, Pat Sanderson, Jaymie Depew

Call to Order: The meeting was called to order by Dale Immel at 8:01 am.

Approval of Agenda: Travis made a motion to approve the agenda, Rick supported. **The motion passed.**

Public Comment: None

Approval of Meeting Minutes for September 14, 2022: Rick made a motion to approve the minutes as presented, Mike supported. **The motion passed.**

Approval of Bill for Payment:

a. HTC	Phone land line	\$40.43
b. Kathy Reynolds	Cell phone data pkg.	\$60.00
c. GMBPCD	2 nd Qtr. Contribution	\$25,741.75
d. Imperial Electric	Streetlight Repair	\$321.80
e. Mike Stockwell	Qtrly. Website Maintenance	\$8.00
f. Coleman Engineering	Survey & Design: Inv 44521 & 44850	\$16,678.25
g. The Mining Journal	Ad: Superior St. Bond & Affidavit	\$528.46
h. State of Michigan	Municipal Finance Filing Fee – Bond	\$100.00

Mike made a motion to pay the bills as presented, Angela supported. **The motion passed.** After paying these two invoices from Coleman Engineering, there is \$7.75 left from the \$48,825.00 that was approved on the contract with them for the Superior St Paving Project. At this point the funds remaining from the previous sidewalk bond have been utilized for the Superior St Paving Project.

Budget:

a. September 2022 financials: The board received the September 2022 financials for review and discussed some line items. No action is needed or taken.

Old Business:

a. Munising School Public Library: There has been no response from the library. The Alger County Library board that is overseeing this matter only meets twice a year and just met a week ago.

b. Superior Street paving: Kathy said the project is basically done. She will be doing a final walk-thru and clean-up remains to be completed. Retainage funds are still being held. The board received a copy of Change Order #2 that decreased the amount of the project by \$71,892.34. This was for the sidewalk/crosswalk changes that were previously discussed and approved.

c. Bill Ramseys façade grants: Pat Sanderson reported that we have not heard anything from Bill Ramsey.

New Business:

a. Pay Request #2 for Superior St/Downtown Resurfacing Project – Pay to: Bacco Construction \$432,341.28: The board received a copy of the request. Tom made a motion to make payment #2 as requested for \$432,341.28 Mike supported. **The motion passed.** The board previously approved allowing Devin and Kathy to sign the applications for payment that are within the parameters of the contract. Travis made a motion to approve signing Change Order #2, Rick supported. **The motion passed.**

b. Next DDA meeting date: Kathy asked the board if they would like to change the date of the next meeting to November 9, due to deer hunting season. The board agreed to meet on November 9.

c. DDA Bi-Annual Information Meeting: We will hold our required bi-annual meeting immediately following the November 9 meeting at 9am.

Other Business:

a. Funding Request from GMBPCD-Rekindle the Spirit \$500: The GMBPCD requested funding of \$500 for Rekindle the Spirit. This year the event, and the Rekindle Grand Giveaway, will be back to in-person events. Rick made a motion to approve funding of \$500, Debbie approved. **The motion passed.**

Executive Director's Update: Kathy said plans are underway for Rekindle the Spirit and the Grand Giveaway. Sponsorship money and prizes are coming in. Kathy passed out flyers for the Health Needs Survey the GMBP is working on as part of the MMH Health Needs Assessment and encouraged all to take the survey. Kathy said she has a Great Waters meeting today and just finished MEDC CDBG training.

City Manager's Report: Mike reported that the City Planning Commission is finishing the updates for the City Zoning Ordinance after working on it for 2-3 years.

Round table discussion: None

Adjournment: Pat made a motion to adjourn at 8:49, Rick supported. **The motion passed.**

Next meeting: November 9, 2022