

Munising Downtown Development Authority
Minutes of Meeting
August 10, 2022
Fuzzy Boyak Welcome Center, 8am

Members Present: Dale Immel, Mike Nettleton, Debbie Nedeau, Travis Cross, Angela Gerou, Rick Bowerman arrived at 8:04

Members Absent: Cori Cearley (e), Tom Hall (e), Pat Gariepy (e)

Others Present: Kathy Reynolds, Pat Sanderson, Jaymie Depew, Devin Olson

Call to Order: The meeting was called to order by Dale Immel at 8:00 am.

Approval of Agenda: Travis made a motion to approve the agenda, Debbie supported. **The motion passed.**

Public Comment: None

Approval of Meeting Minutes for July 13, 2022: Angela made a motion to approve the minutes as presented, Debbie supported. **The motion passed.**

Approval of Bill for Payment:

a. HTC	Phone land line	\$40.56
b. Kathy Reynolds	Cell phone data pkg.	\$50.00
c. GMBPCD	1 st Qtr. Contribution 25,741.75 Ad: Things to do (50/50) 194.25	\$25,936.00
d. Embers CU – CC	Light bulbs – Art in the Alley 23.99 Postage 84.00 Plants 9.98 Mulch & retaining wall blocks for gazebo 821.38	\$939.35
e. UP Fabricating	Light pole base covers	\$615.25
f. Madigan’s Hardware	Trash bags 945.00 Paint & supplies for gazebo 171.69 Supplies 14.98	\$1,131.67
g. Signs Now	Replacement street signs (11)	\$901.50

Mike made a motion to pay the bills as presented, Angela supported. **The motion passed.** Travis asked about the work on the gazebo. We have already paid \$3,650.00 for the labor and with the charges on the Embers card and Madigan’s bill, the total for the project came in at \$4,643.07 – under the \$5,000 that was approved.

Budget:

a. June 2022 financials: As the board met one week earlier than usual, financial documents were not available.

Old Business:

a. Munising School Public Library: There has been no response from the library.

b. Superior Street paving: Bacco plans to begin working on concrete work at the intersections on Thursday, August 11 and will start the mill and overlay work after Labor Day. Superior St. will not be closed for the concrete work and only temporary closures are expected during the mill and overlay phase.

New Business:

a. Approval of change order for Superior St project: Change order No 1 is for changing from the original bid price of \$922,191.00 to \$761,350.50. Rick made a motion to approve Change Order No 1, Mike supported. **The motion passed.**

b. Approval of PSB bid for 2022 Downtown Development Bond: Bids were requested from Peoples State Bank and Embers Credit Union. We only received a bid from Peoples and it has a great net interest rate of 2.68%. Travis made a motion for the DDA to recommend that the City Commission accept the bid from PSB for financing the 2022 Downtown Development Limited Tax General Obligation Bonds for the Superior Street Project, Mike supported. **The motion passed.**

c. Pedestrian count at Maple St & M28: Kathy explained that a pedestrian count was needed to justify the placement of curb cuts and a crosswalk on the corner of M28 and Maple St. The normal threshold is 20 pedestrians crossing in an hour. The count was performed the last weekend in July, and they had no problem getting 50 in less than an hour. The information will be submitted to MDOT, as there were originally curb cuts and a crosswalk on the plans for that corner as part of the M28 project. Devin said he would hope they could make a decision quickly and get the work done while they are still in town working on the west end.

Other Business: None

Executive Director's Update: Kathy said the gazebo work is complete and it looks great. The Governors luncheon is next week at the UP State Fair, if anyone wants to attend. Senator Peters has planned a visit to Munising in a couple of weeks. The DDA informational meeting was held on August 1. Devin attended and no one from the public attended. Marquette Township requested that Kathy come and talk with them about starting a DDA; they would fund it with a millage. Kathy also said she has a Brownfield meeting today.

City Manager's Report: Devin said that during the mill and overlay on Superior St. and the side streets there will be no on street parking. The H58 project is mostly done, just finishing up a few things. The utility work is complete on the M28 project at the west end. They are still working on the Brown's Addition water/sewer project.

Round table discussion: Travis asked if Chris Case ever turned in anything else for funding for the Community Band. Kathy has spoken with him and hasn't heard anything. Dale asked about the Renovare project on Superior and Birch. Kathy said she has previously been to meetings with Renovare and others involved but hasn't been invited to a meeting or heard any updates since last fall. The state land bank issued the statement that resulted in the project being announced in the news. Renovare would receive a loan from the county land bank and the county would be responsible for repaying the state if the project doesn't happen. Kathy said we need to move our next meeting up to September 14, the second Wednesday, as we will need to process a payment to Bacco.

Adjournment: Deb made a motion to adjourn at 8:34, Rick supported. **The motion passed.**

Next meeting: September 14, 2022