

Munising Downtown Development Authority
Minutes of Meeting
February 16, 2022
Fuzzy Boyak Welcome Center, 8am

Members Present: Dale Immel, Rick Bowerman, Mike Nettleton, Pat Gariepy, Travis Cross, Cori Cearley, Debbie Nedeau arrived at 8:02

Members Absent: Tom Hall (e)

Others Present: Kathy Reynolds, Pat Sanderson, Devin Olson, Kirsten Seaberg

Call to Order: The meeting was called to order by Dale at 8:00 am.

Approval of Agenda: Rick made a motion to approve the agenda, Mike supported. **The motion passed.**

Public Comment: None

Approval of Meeting Minutes for January 26, 2022: Pat made a motion to approve the minutes as presented, Mike supported. **The motion passed.**

Approval of Bill for Payment:

a. HTC	Phone land line	\$40.16
b. Kathy Reynolds	Cell phone data pkg.	\$50.00
c. Lake Superior Comm Partnership	Zoom Prospector	\$250.00
d. The Mining Journal	Plan Amendment Ad: 1/21/22	\$254.76
e. GMBPCD	Microsoft email (50/50) 90.47	\$264.83
	Plan Amendment-labels/envelopes 80.44	
	Conference phone (50/50) 33.98	
	Drop Box Subscription (50/50) 59.94	

Kathy explained the bill for Zoom Prospector. It's a real estate development site used across the UP by economic development offices. Lake Superior Community Partnership is the lead with the Zoom Prospector account in the UP. Rick made a motion to pay the bill as presented, Cori supported. **The motion passed.**

Budget:

a. January 2022 financials: The board received the January 2022 financial reports. Kathy explained that the Projects expense line will include all expenses associated with the Superior Street Paving and the 2022 Plan Amendment, as the amendment is necessary for the project. No action is needed or taken.

Old Business:

a. DDA Plan Amendment: Kathy discussed some of the steps needed for the amendment. The next Citizens Council meeting is March 7 at 3pm. The council needs to pass a resolution regarding their recommendation for the Plan Amendment. Kathy said that Angela Gerou is currently serving on the Citizens Council and will join the DDA board as the resident representative after she is approved by the City Commission. Kathy talked about what the purpose of the 2022 DDA Plan Amendment is and said there are some questions and concerns in the community. The DDA was originally formed in 1976. Pat asked about the TIF if there is an increase in a properties taxable value. Devin explained that the City and County base stays the same and the DDA captures the increase. Mike said we need to keep in mind the fact that Superior St will be improved from Spruce to Cedar (M28) – not the entire length of Superior St going west. Rick asked if there is any possible funding available from MDOT to help repave Superior St farther west; areas that were used as part of the M28 detour. Devin said this is project should be considered a 15-year preventative plan.

b. Superior Street Paving Bond: As previously decided, part of the funding will come from the fund balance and the remainder will be bonded. This will be a 5-year bond. Devin said the timeline is all good with the current sidewalk bond, the new Superior Street bond and the start of the project.

New Business:

a. Funding Request-Pictured Rocks Days: The board received a funding request of \$500 from GMBPCD for Pictured Rocks Days in June. The board will take the request under advisement and a decision will be made at the next meeting.

Other Business: None

Executive Director's Update: Kathy is supposed to attend a Michigan Downtown Association (MDA) conference March 2-3 in Grand Ledge. The public meeting for the DDA Plan Amendment is March 2. She will attend the MDA conference. She also has an Operation Action UP (economic development) meeting tomorrow in Marquette and Saturday has a group of state officials coming to Munising for ice climbing, snowshoeing and dinner. She met with the lieutenant governor a few weeks ago at Iverson's Snowshoes. The UPEDA is hosting a virtual event at the end of the month; they have had excellent attendance with their virtual events.

City Manager's Report: Devin reported on the audit report and said there are no major issues, the DDA audit is good, and the city has a good fund balance. They are working on road projects for this year and Coleman Engineering is working on parking plans for the Superior Street project. There will be a special permit needed from MDOT due to the inground elements for the streetlight.

Round table: Kathy will continue to work with Imperial Electric on streetlight issues. Border Grill will be opening very soon, they are hiring and training staff. The board had a good conversation regarding food trucks in the city and Devin said he believes the Planning Commission is planning to work on a food truck ordinance.

Adjournment: Mike made a motion to adjourn at 8:55, Cori supported. **The motion passed.**

Next meeting: March 16, 2022